



Minutes of Board of Directors

Tuesday, May 9, 2023 – 7:00 PM by Zoom

The meeting was called to order by Zoom at 7:00 pm by Pat Landgraf.

Board members present were Pat Landgraf, Kathy Rodriguez, Debbie Desselle, Merilee Colton, Kathleen Newton, Brian Smith, Fern Waddell, Steve Swatt, Adam Andersen

Absent: Paul Blaise

Adoption of Minutes

Minutes were approved for April with corrections. There was a motion (Newton) second (Rodriguez) to approve the minutes. The motion was unanimously approved.

Membership Report

Colton reviewed the membership report. We have 1,017 members. We are at about 47% membership rate. We had a decrease in renewals due to Zoho invoicing problems. Our new system will charge new members on an accrued basis, depending on the month a member joins. Accruals will not apply to membership renewals. There was a motion (Anderson) second (Swatt) to approve the membership report. The motion was unanimously approved.

Financial Report

Rodriguez reviewed the WDDNA reconciliation detail, profit & loss, balance sheet and expenses. 60% of shifts were filled in March, 70% of shifts were filled for April. Patrol costs are running under forecast but slightly over our accruals. Rodriguez proposed that we add Waddell's name to our bank account so she can back up Rodriguez during her absence. Currently, Rodriguez and Landgraf have access. There was a motion (Newton) second (Smith) to add Waddell's name. The motion was unanimously approved. There was a motion (Waddell) second (Newton) to approve the financial report. The motion was unanimously approved.

OLD BUSINESS

- 1) Incident report. Smith said the Sheriff's Department Lexis Nexis crime reporting system has not been operational since March. A transient threw a rock and broke a window at a house on Kingsford. We filled our Tuesday day shift and our Sunday day shift. We now have only three vacant shifts.
- 2) We will review our expenditures and budget status in September to determine if a rate increase will be necessary in 2024.
- 3) CRM (Zoho) transition. Newton said our new online member portal will go live May 13. Primary account holders will be invited to join the portal via email to register their password.
- 4)

NEW BUSINESS

- 1) Next meeting, June 13, 2023 by Zoom.

ADJOURN Meeting 7:30 pm

Submitted by Debbie Desselle, secretary, May 10, 2023